

University of North Texas
Transportation Services
PARKING RULES AND
REGULATIONS
2022-2023



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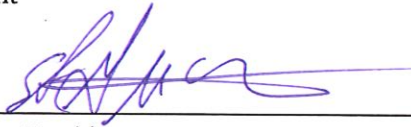
University of North Texas
Transportation Services
2022-2023 Parking Rules and Regulations

APPROVED _____:




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Vice President



Associate Vice President

Submitted for Review and Approval by:

Senior Director, Parking and Transportation Services

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(940) 565-3000

All calls may be recorded for training and quality assurance purposes.

Campus Bus Transportation

Questions about buses, schedules, or routes:

DCTA (940) 243-0077
E-ride (940) 565-3014
Monday – Thursday 7:00 p.m. – 2:00 a.m.
Friday – Sunday 4:00 p.m. – 2:00 a.m.

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1.0 INTRODUCTION

1.1 TRANSPORTATION SERVICES INFORMATION

1.1.1 Parking on Campus

Parking rules and regulations will be enforced as prescribed in this document. Upon purchasing a UNT parking permit or using hourly parking services, one agrees to follow all current rules and regulations.

1.1.2 Requirements

All parking areas on the UNT campus grounds is permitted or hourly paid parking, unless otherwise designated, such as loading zones that are marked and monitored. Vehicles parked in the Campus Area (see Regulation [2.3](#)) are required to display a current UNT parking permit and to park where that permit is honored. Vehicles parked in paid hourly lots and paid hourly street curbs, and certain floors of the Highland Street Garage (HSG) and the Union Circle Garage (UCG) are excluded from this requirement. UNT faculty, staff, and students are encouraged to educate family members and guests who park on campus about parking regulations and expectations. See Regulation 4.0 for visitor parking information.

1.1.3 Precedence

Posted signs take precedence over regulations, and regulations take precedence over the parking map.

1.1.4 Alternative Services

UNT is committed to the promotion of alternative transportation through biking, walking, and transit services such as, UNT E-ride, and the Denton County Transportation Authority ([DCTA](#)) services. By offering alternative services we can help reduce traffic congestion and improve pedestrian safety.

1.1.5 Enforcement

When the university is open for business, regardless of whether or not classes are in session, parking is enforced in all areas. For official closures, refer to the current academic calendar found at [UNT Academic Calendar](#). Campus may also have emergency closures, for which UNT community members will be notified by [Eagle Alert](#).

1.1.6 Damage to Vehicles

The University assumes no responsibility in cases of vehicles damaged by wheel stops, curbs, signs, traffic control devices, tow trucks, or impoundment devices.

1.1.7 Availability

A parking permit is not a guarantee that an individual will locate an available parking space.

1.1.8 Closures

UNT Transportation Services or Police Department employees are authorized to close or otherwise restrict parking in specific parking spaces or locations for construction, maintenance, special events, or other appropriate reasons necessary to accomplish institutional goals. Transportation Services will communicate with the campus community when parking spaces or areas are subject to closure, temporary restrictions, or other conditions which prevent normal use of a parking facility.

1.2 PARKING AUTHORITY AND CONTROL

1.2.1 Authority

The Texas Education Code ([51.202](#)) provides authority to the University of North Texas System to regulate parking. The University of North Texas System Board of Regents has delegated this authority to the President of the University of North Texas pursuant to UNT System Regent's Rule [11.700](#) Parking and Traffic Regulations (<https://www.untsystem.edu/leadership/board-regents/regents-rules>).

1.3 VEHICLE ELIGIBILITY TO PARK ON CAMPUS

Only vehicles properly displaying a valid university parking permit or that have paid hourly parking may park on university property. Parking is enforced 24 hours per day, seven days per week unless the University is officially closed.

1.3.1 Establishment of Rates and Operation

The UNT President approves parking permit rates, paid hourly rates, garage/facility parking rates, and establishes fine amounts for violations. The UNT President has delegated authority to the Senior Director, Parking and Transportation Services to create the Parking Rules and Regulations. Recommendations for changes to the Parking Rules and Regulations may be made through the Transportation Services Advisory Committee. Additionally, Transportation Services is authorized to provide enforcement of the parking rules and regulations, and operate the Transportation Services program.

1.3.2 Enforcement Authority

All Texas criminal laws and motor vehicle laws, in addition to University regulations, are in effect on UNT property. Transportation Services employees have the authority to enforce regulations and remove or impound any vehicle parked in violation of regulations. This enforcement authority includes inter-local agreements between UNT and the City of Denton which designate permitted parking locations on City streets and retail areas on or in proximity to UNT property, including the Fry Street business district.

2.0 DEFINITIONS

2.1 UNIVERSITY

The word "University" in this text refers to the University of North Texas located in Denton, Texas.

2.2 UNIVERSITY PROPERTY

All properties in Denton, Texas owned, leased, or otherwise under the control and jurisdiction of the Board of Regents of the University of North Texas System.

2.3 CAMPUS AREA

All university owned or controlled property within the City of Denton, as well as university owned or controlled property in the City of Frisco. This area also includes all public streets under the jurisdiction of the City of Denton in accordance with an inter-local cooperation agreement between UNT and the City of Denton.

2.4 PARKING GARAGES

The Union Circle Garage and the Highland Street Garage are owned and operated by the University of North Texas. Paid hourly parking is available at the Union Circle Garage and on floors 2 through 7 in the Highland Street Garage. No permit is required for hourly parking.

2.5 MOTOR VEHICLES

Any vehicle that is self-propelled and in, upon, or by which any person or property is or may be transported or drawn upon a public roadway, except devices moved only by human power or used exclusively on stationary rails or tracks.

2.6 OTHER VEHICLES

Any mechanism or device that can be used for the transportation of passengers or cargo. This definition includes, but is not limited to: bicycles, skateboards, self-balancing electric scooters, roller skates, in-line skates, wagons, and sleds.

2.7 PARKING PERMIT

Any decal, sticker, hang tag, emblem, or access device (e.g., cards, TollTag) authorized or issued by UNT Transportation Services that grants parking privileges on designated University property.

2.8 PARKING ZONE

The designation of a space, lot, or specific area in which parking is permitted.

2.9 UNIVERSITY HOLIDAY

Any day, except Saturday or Sunday, when the University is officially closed.

2.10 SUMMER PARKING

This time period is defined as the first Monday following Spring Commencement through the day before the first day of the fall semester. Parking Regulations are still enforced during this period.

2.11 PARKING SPACE

The area between two parallel white or green stripes, which may or may not include a wheel stop, in a designated parking area.

2.12 RETAIL ZONE

Parking areas where there are inter-local agreements between UNT and the City of Denton and local businesses to promote customer turnover.

2.13 NO PARKING AREA

Any area not specifically marked or designated as a parking space.

2.14 FIRE LANE

Areas marked by red painted lines to show the boundaries of the fire lane. May also be designated by signs stating “Fire Lane” and/or “No Parking”.

2.15 WINTER BREAK

This time period defined as the first Sunday following December commencement through the Sunday before the first day of classes of the Spring semester.

2.16 MOTORCYCLES

For the purposes of these rules and regulations, motorcycles are defined as vehicles having 2 wheels. Trikes and other vehicles with 3 or more wheels are defined as normal vehicles and are required to park in a regular parking space. Motorcycles are required to park in designated motorcycle parking areas only.

3.0 GENERAL INFORMATION

3.1 ADVISORY COMMITTEE

The Transportation Services Advisory Committee represents the interests of the UNT community in discussions about Transportation Services operations related to transit and parking.

3.1.1 Members

- Student Government Association President or designee
- Student Government Association Vice President or designee
- Graduate Student Council President or designee
- Graduate Student Council Vice President or designee
- Faculty Senate President or designee
- Staff Senate President or designee
- President's Office designee
- UNT Chief of Police
- Senior Director, Parking and Transportation Services (non-voting member)

3.2 SPEED LIMIT

- The speed limit for all vehicles in a parking lot is 10 MPH.
- The speed limit for all vehicles on all streets through campus is 20 MPH unless otherwise posted.
- The speed limit for all vehicles in a parking garage on campus is 5 MPH.

3.3 USE OF MOTOR VEHICLES OFF OF ROADWAYS

The use of campus sidewalks by motor vehicles, as defined in Regulation 2.5, is prohibited. Authorized university vehicles may use sidewalks and other appropriate areas for repairs and operations. Operation of motor vehicles on sidewalks, lawns, and during class periods is regulated by [UNT Policy 12.004](#), Vehicle Operation and Parking. Vehicles will not be operated on university sidewalks for the 10-minute period before and after class change time. Motor vehicles are prohibited from stopping or standing in designated bicycle lanes.

3.4 OTHER VEHICLES, PROHIBITED

Other vehicles, as defined in Regulation 2.6, are prohibited in the following areas:

- On any pedestrian walk, ramp, courtyard, or patio where signs are posted
- Within any building on university property, as defined in Regulation 2.2
- On any ramp established for persons with disabilities
- On any stairs, landings, or handrails on university property; as defined in Regulation 2.2
- In or on a university owned parking garage

- On university structures, including but not limited to benches, walls, sculptures, statues, or monuments

3.5 ROLLER-SKATES, ROLLER-BLADES, SKATEBOARDS, AND OTHER DEVICES

Performing or attempting to perform acrobatic stunts using roller-skates, roller-blades, skateboards, or any other device is prohibited on campus, unless specifically approved as part of a sanctioned university event.

3.6 PROPER PARKING

3.6.1 Operator Responsibility

Motor vehicle operators are responsible for finding an authorized parking space. No part of the vehicle may be parked on or over a line or other such space delineators. Vehicles that do not fit within a single designated space must coordinate their parking with Transportation Services.

3.6.2 Hazards

Parking a vehicle in any place that will create a traffic hazard or obstruct access is prohibited. Parking in fire lanes is never allowed. During move-in/move-out dates vehicles may stop to load/unload, but the vehicle must be attended by a licensed driver at all times.

3.6.3 Traffic Control

Any vehicle parked in a parallel space on a roadway must face the direction of authorized traffic movement. Ground markings such as arrows show the direction of travel for each aisle in parking lots and garages. Vehicles must travel in the direction of authorized traffic movement when ground markings are present. Angled spaces indicate the direction of travel for each aisle in parking lots and garages. Vehicles must park head-first when angled spaces are present. Vehicles are prohibited from backing into or pulling through angled spaces.

3.6.3.1 Blocked Spaces

Vehicles are prohibited from parking in a barricaded/coned space, driving around a barricade/cone, or moving a barricade/cone.

3.7 PERMIT USE

Permits are intended for use in locations for which the permit was issued. See 9.0 for additional information.

- “A” and “FS” permits and zoned spaces are enforced all year (see Regulation 9.3 and 9.4).
- “Eagle” permits are honored in “Eagle” zoned spaces at any time.
- “R” permits are honored in “R” zoned spaces at any time.
- “RM” permits are honored in “RM” zoned spaces at any time.
- “RR-Resident Reserved” permits are honored in “RR-Resident Reserved” zoned spaces for which the permit is issued at any time.

- “TF” permits are honored in “FS” and “Eagle” zones spaces at any time.
- Vendor permits are honored in “FS,” “Eagle,” Service, and Visitor spaces for a maximum of two hours.

3.8 MISCELLANEOUS PARKING INFORMATION

3.8.1 Student Health & Wellness Center

Student Health & Wellness Center patients and Career Center visiting employers have parking spaces reserved in Lot 5 near Chestnut Hall.

- These spaces are enforced from 7:00 am to 10:00 pm, Monday – Friday.
- These spaces require a validation or permit issued from the Student Health & Wellness Center, dental office, optometrist office, Counseling and Testing Center, or Career Services Center.
- Should a visitor receive a citation, the Lot 5 citation must be paired with the validation and returned to Transportation Services or placed within the validation box in Lot 5.

3.8.2 Changes to Parking Regulations

Transportation Services reserves the right to modify parking regulations at any time when necessary for safety, security, special events, or traffic control.

3.8.3 Customer Contact Information

Parking permit holders are responsible for notifying Transportation Services of any changes in their contact or vehicle information.

3.8.4 Inoperable Vehicles

If an inoperable vehicle is parked in violation, the operator of the inoperable vehicle must notify Transportation Services at (940) 565-3020 immediately. After business hours, the operator of the inoperable vehicle must notify the UNT Police Department at (940) 565-3000. Otherwise, the vehicle will be subject to citation and/or impoundment. Inoperable vehicles must be removed from campus within 24 hours.

3.8.5 Vehicles without Identifying Numbers

Vehicles found with no identifying numbers visible (e.g., license plate, vehicle identification number, permit number) will be towed and impounded. The owner of the vehicle is responsible for all towing and storage charges.

3.8.6 Recreational and Large Vehicles

Recreational vehicles, semi-tractor trailers, buses, and similar vehicles are prohibited from overnight parking on campus unless prior arrangements are made with Transportation Services. UNT parking permits are issued to motor vehicles only; use of a UNT parking permit on recreational vehicles is prohibited.

3.8.7 Car Covers

Car covers must have a permit attached to the cover within a weatherproof pocket or some other method so that the permit is visible under all weather conditions.

3.8.8 Promotional Activities

Transportation Services may offer promotional or discounted services to increase utilization of resources. This may include, but not be limited to, discounted parking in garages, transit promotions, bicycle initiatives, or other seasonal events.

3.8.10 Damage to UNT Property in Parking or Bus Stop Areas

Those causing damage to any UNT property item in a parking or bus stop area, such as signs, sign posts, wheel stops, gates, access columns, pay machines, benches, fans, shelters, etc. are liable for the costs to repair or replace the damaged item(s).

3.8.9 Football Game Day Parking

Some parking lots in proximity to Apogee Stadium are designated as Athletic parking for home football games. Those with permits to park in these designated lots are required to move their vehicles for all home football games. Specific parking lots will be designated from which permit holders are required to vacate and the time vehicles must be out of the lots. Vehicles not moved by the deadline are subject to citation and/or towing fees. Transportation Services will designate parking areas where vehicles must be relocated and will notify affected permit holders of the requirement to move their vehicles with relevant details.

3.9 ADA PARKING

ADA accessible parking is available to persons who have a valid UNT parking permit and an ADA license plate, an ADA veteran license plate, or a State approved ADA placard. While displaying a valid UNT permit and ADA credentials, the vehicle may park in “FS” spaces, “R” and “Eagle” spaces. All ADA Spaces designated by ADA signs in permit required lots may be used with a valid UNT Permit.

Individuals with parking fee exemptions, such as DV Plates, should contact Transportation Services to be issued a valid UNT parking permit. Per Texas state law, a DV Plate alone is not sufficient for ADA parking; the DV Plate must be accompanied by a valid ADA placard. A valid UNT parking permit is required for all vehicles parked on UNT properties. Vehicles that fail to display a valid UNT permit are subject to citation.

3.9.1 Unauthorized Areas

Areas zoned “A” Reserved, service areas, fire lanes, no parking zones, bus stops, pay to park, or tow away zones are not authorized for ADA parking. Visitor areas are only authorized with a valid UNT Visitor permit.

3.9.2 Pay to Park Lots

The pay to park lots are designed to serve UNT visitors and commuters. The entire lot, including ADA spaces, requires payment in order to park. This will ensure that ADA spaces are available for UNT visitors and non-permitted commuters.

3.9.3 Failure to Display Credentials

If cited for failure to display a state issued ADA credential, an individual may bring their state issued credential to Transportation Services and the citation will be reduced to a one-time warning.

3.10 ABANDONED VEHICLES

In accordance with [Texas Transportation Code, Sec. 683.002](#), Transportation Services may consider a motor vehicle to be abandoned if:

- The vehicle is inoperable, is more than five years old, and has been left unattended on public property for more than 48 hours, or
- The vehicle has remained illegally on public property for more than 48 hours.

3.10.1 Impounding of Abandoned Vehicles

Abandoned vehicles may be immediately impounded/immobilized. Reasonable efforts will be taken by Transportation Services to contact the registered owner. The owner of the vehicle is responsible for all towing and storage charges. Abandoned vehicles which have been impounded will be stored for 30 days before being disposed of in accordance with state laws.

3.10.2 Liability

The university assumes no responsibility to protect any vehicle or its contents at any time it is operated or parked on campus.

3.11 EVENT PARKING

University event organizers are responsible for being familiar with UNT event and group parking information and conveying pertinent information to attendees and guests. Current event and group parking information can be found at <https://transportation.unt.edu/events> or by calling the Transportation Services office at (940) 565-3020.

4.0 VISITOR INFORMATION

4.1 DEFINITION

A visitor is anyone who is not enrolled in classes or does not work for the university and who is not otherwise currently affiliated with the university.

4.2 PERMITS

Visitors may purchase a daily permit from the Transportation Services office, located in the Highland Street Garage, allowing them to park in “Eagle” lots. This permit may also be purchased online and must be printed out and placed on the dashboard of the vehicle parked on campus. Visitor permit information is available here:

<https://transportation.unt.edu/parking-permits>

4.3 PARKING GARAGE

Visitors may park in the Union Circle Garage or Highland Street Garage. Current Highland Street Garage rates may be viewed [on the website here](#). Union Circle Garage utilizes the ParkMobile app for hourly parking.

4.4 PAY TO PARK

Visitors will have two options for pay to park lots. This includes ParkMobile lots and pay station lots.

Visitors may park in ParkMobile zones and can pay by downloading the app or can pay by phone. ParkMobile lots will have instructions for payment posted.

Visitors may park in Pay station lots and pay by credit card at the station or pay by using the ParkMobile app.

4.5 RESTRICTIONS

Visitor paid spaces are not to be used by students, faculty, or staff members of UNT, UNT Dallas, UNT HSC, or the UNT System. Questions regarding Visitor spaces should be directed to the Transportation Services office at (940) 565-3020.

5.0 PARKING ENFORCEMENT

5.1 ENFORCEMENT PHILOSOPHY

Paid parking and enforcement are designed to make the UNT community work efficiently, as part of a broader parking and mobility strategy. Parking enforcement contributes to an increased quality of life on the UNT campus by maintaining public safety, encouraging compliance with laws and regulations, and maintaining the integrity of the parking program.

5.2 VEHICLE ELIGIBILITY TO PARK ON CAMPUS

Only vehicles properly displaying a valid university parking permit or that have paid hourly parking may park on university property. Parking is enforced 24 hours per day, seven days per week unless the University is officially closed.

5.3 LOT AND SPACE DESIGNATION

University parking spaces/lots are designated by parking zones. This designation determines which permit is honored in each zone, unless otherwise marked. Please refer to the official UNT Parking Map, which can be found online at transportation.unt.edu or at Transportation Services, located in the Highland Street Garage.

5.4 POLICY ENFORCEMENT

Parking policies are enforced at all times. Areas marked as No Parking, ADA accessible spaces, fire lanes, loading zones, and Service Vehicle spaces are enforced at all times.

6.0 LOST/STOLEN/DAMAGED PERMITS

6.1 REPORTING

A permit which is lost, stolen, missing, or no longer in your possession must be reported to Transportation Services immediately. Individuals are responsible for all citations issued against their permit prior to the date the report is made.

6.1.1 Recovery

If a permit has been reported lost or stolen is recovered, that permit must be returned immediately to Transportation Services.

6.1.2 Restrictions

Vehicles displaying a permit that has been reported lost or stolen will be immobilized or impounded immediately and subject to a fine.

6.2 REPLACEMENT

Lost, missing, or damaged permits and garage access cards may be replaced for a \$25.00 fee.

6.2.1 Lost in the Mail

Permits that are lost in the mail can be replaced free of charge when Transportation Services is notified within 30 calendar days of the date the permit was ordered. It is the responsibility of the customer to notify Transportation Services if a permit has not been received. Permits lost in the mail and not reported within 30 days of purchase may be replaced for a \$25.00 fee.

6.2.2 Damaged

Damaged permits will be replaced for a \$10.00 fee if they are returned to Transportation Services.

6.2.3 Stolen

Stolen Permits may be replaced for a \$10.00 fee after a police report is filed.

7.0 PARKING GARAGES, PAY TO PARK, AND TIME ZONES

7.1 PARKING GARAGES

7.1.1 Hourly Parking

Parking garage hourly parking is available at the posted rates. Information can be found on the Transportation Services website: transportation.unt.edu. Lost garage tickets or having insufficient funds will result in the customer being charged the maximum daily rate of the garage they were occupying. The maximum daily rate is posted at the entrance to each garage. Please see Regulation 10.6 for Notice of Non-Payment citations.

7.1.2 Access Cards

Semester and annual parking is available via access card only in the Highland Street Garage. Those who purchase an HSG permit may pick up an access card from the Transportation Services office which is located in the Highland Street Garage.

Overnight parking is allowed with a valid access card. This access card is not valid in any surface, permit lot, or pay to park lots. In the unlikely event an access card is not working properly at the garage entrance or exit gate, press the call button on the access column for assistance.

Access cards are for use by the garage permit holder and may not be shared with others, and may not be used to grant another person entry or exit. Sharing of access cards or granting another person entry or exit may result in deactivation of the card with no refund issued.

Access cards must be used in sequence, i.e., an exit must follow an entrance. Attempting to use an access card out of sequence will result in a passback violation, and a passback fee will be charged. See Appendix C - for fee amounts. In addition, multiple passback violations may result in deactivation of the access card with no refund issued.

7.1.3 Restrictions

Only access card holders who purchase first floor reserved parking may use the garage entrance marked Reserved Entrance. All visitors and other access card holders will use the main garage entrance. Residents who purchase garage access cards must park on Levels 4 through 6. It is prohibited for any person to deface, damage, tamper with, impair the usefulness of, or open without lawful authority an entry gate, exit gate, or any other garage equipment. Appropriate fees will be assessed for repair or replacement.

7.1.4 Safety

No grills, open flames, or tailgating is allowed in any university parking garage.

7.1.5 Closures

Parking garages are closed during university holidays and are repurposed during campus-wide special events. Garages may also be repurposed in the event of emergency or maintenance. Prompt notice will be issued via email prior to any scheduled holiday or event. ***Transportation Services cannot guarantee that garage spaces will be available at all times.***

During times when garages are closed, roll gates will be lowered to prevent entry and/or exit from the structure.

7.2 PAY TO PARK

7.2.1 Enforcement

Parking is enforced as posted by applicable signage. Vehicles parked in pay to park spaces without rendering payment are subject to citations or vehicle impoundment.

7.2.2 Exemption from Payment

Pay to Park payment is not required for those with one of the following license plates:

- Prisoner of War
- Pearl Harbor Survivor
- Congressional Medal of Honor
- Legion of Valor
- Purple Heart
- Legion of Merit, and
- Defense Superior Service Medal

For pay to park fees and requirements for those with an ADA or Disabled Veterans parking credential, please see Regulation 3.9.2.

7.3 TIME ZONES

Spaces with marked time limits are enforced as posted by applicable signage.

7.4 PAID HOURLY LOTS

Prompt payment must be made using the corresponding technology in paid hourly lots. Vehicles parked in paid hourly lots without payment for the entire time parked are subject to a citation.

7.4.1 ParkMobile

Payment for hourly parking in designated lots may be made via a smartphone app or by calling a phone number as indicated by applicable signage.

8.0 PERMIT INFORMATION, REFUNDS, UPGRADES

UNT parking permits are designed to be repositionable and may be moved from one vehicle to another. All vehicles that may display your permit must be added to your account with Transportation Services. Update your vehicle information through the Parking Portal which can be found at transportation.unt.edu. All vehicles parked on campus must display a valid parking permit to park in a surface lot or in an on-street space. Pay to park options are available in the Union Circle Garage, Highland Street Garage and other lots where designated.

For visitor information, please see Regulation 4.0.

8.1 PARKING PERMITS

8.1.1 Usage

Parking permits, once purchased, may be used by the registered customer on any vehicle which the purchaser registers on their account with Transportation Services. **The person to whom a parking permit is issued is responsible for**

all citations issued against their permit regardless of who was given authority to drive the vehicle. Permits may not be transferred or sold.

Permits become void when the purchaser is no longer actively associated with the university.

All annual permits are valid from the first day of classes of each new academic year through mid-August of the following summer. See transportation.unt.edu for more information.

One temporary, one-day permit will be issued per long semester or during the summer at no charge if the permit was not moved over to the vehicle brought to campus. Additional temporary one-day permits may be purchased for a fee (See Appendix C -). This only applies to individuals who have already purchased a parking permit.

8.1.2 Purchase

Permits may be purchased online through the Parking Portal at transportation.unt.edu or by visiting the Transportation Services office in the Highland Street Garage. UNT Dallas permits are also sold online at the UNT Transportation Services website.

The last page of the online permit ordering process is a receipt for you to print for your records. The permit ordered is valid at time of purchase. The temporary permit (not your receipt of payment) should be printed and placed on the front dash of the vehicle on the passenger side where it is visible from the outside. This temporary permit is valid for 30 days.

Permits ordered online should be delivered to the requested address within ten days of placing the order. Contact Transportation Services immediately if the permit does not arrive within ten days of the date the temporary permit is set to expire. A permit lost in the mail can only be replaced free of charge if Transportation Services is notified within 30 calendar days of the order date (see Regulation 6.2.1).

8.1.3 Display

The permit face must be clearly visible from the front of the vehicle and properly displayed to be valid. The decal style permit must be fully affixed to the inside of the front windshield in the lower right hand corner (front passenger side). Permits obscured by window tinting, a sunshield, etc. are not considered valid (see Regulation 9.18 for permit placement on a motorcycle).

- Placard type permits must be properly displayed from the rearview mirror stem.
- Permits which are taped on, or affixed by unauthorized materials, will subject the permit holder to a citation.
- All decal permits are repositionable. Lockable permit sleeves are available for purchase from Transportation Services for open-air vehicles or motorcycles.

8.1.4 Restrictions

Faculty, staff, and students with outstanding fees owed to Transportation Services may purchase any parking permit provided they work with Transportation Services to satisfy the total amount owed. Please contact Transportation Services for additional information.

8.1.5 UNT, UNT Dallas, UNT Health Science Center, and UNT System

8.1.5.1 Employees

Employee permits from the UNT, UNT Dallas, and UNT Health Science Center campuses are honored in all spaces zoned “FS”.

8.1.5.2 Students

Student permits from the UNT Dallas and UNT Health Science Center campuses are honored in all spaces zoned “Eagle”.

8.1.5.3 UNT System

UNT System employees are responsible for purchasing a permit for the campus to which they are assigned to work.

8.2 REFUNDS

Permit holders may request a pro-rated refund when wishing to cancel a permit before the end of the specified permit period due to extenuating circumstances. **Simply requesting a refund is not a guarantee the refund request will be approved.**

Requests for refunds must be made in writing by completing an Application for Refund to Transportation Services, which is available in the Transportation Services office. The Senior Director, Parking and Transportation Services is the final decision authority for refund requests. If a refund request is approved, the refund amount will first be used to satisfy any outstanding monies due to Transportation Services, and the refund will not be finalized until issued permits are returned to Transportation Services. Approved refunds will be processed as quickly as possible, but may take several weeks.

8.2.1 Payroll Deduction

Employees who have purchased their permit through Payroll Deduction may return their permit to Transportation Services, submit a written request to end Payroll Deduction, and we will implement a “Stop Payment Plan”, stopping their current payroll deduction. Any outstanding balance owed to Transportation Services must be paid before Payroll Deduction will be stopped.

8.3 PERMIT EXCHANGES

All permit exchanges must be requested in the Transportation Services office. All UNT faculty, staff, and students are able to upgrade or downgrade their permits, given the following conditions are met:

- Exchanges may be made on accounts with an outstanding balance, provided the permit holder agrees to work with Transportation Services on the amount owed, and
- The exchanged permit must be returned to the Transportation Services office.

Once the above criteria have been met, the Transportation Services representative may issue the customer a new permit.

9.0 PERMIT CLASSIFICATIONS

9.1 “BR” BOARD OF REGENTS (BLUE PAISLEY)

BR permits are issued to UNT Board of Regents only are eligible for this permit. The permit is valid for all UNT System campuses. Questions about HSC and UNT Dallas Regent parking should be directed to the respective campus.

The holder of this permit may park in any space on campus except in A - Reserved spaces in Lots 1, 2, 3, and 18; ADA spaces; No Parking areas; and fire lanes. A university or personal vehicle displaying this permit may park in any time zone or service/state vehicle space while being used for university business.

This permit may not be used by any individual other than the Board Member.

9.2 “AA” ALL ACCESS PERMIT (RED PERMIT)

The holder of this permit may park in any space on campus except in A - Reserved spaces in Lots 1, 2, 3, and 18; ADA spaces; No Parking areas; and fire lanes. A university or personal vehicle displaying this permit may park in any time zone or service/state vehicle space while being used for university business. The Senior Director, Parking and Transportation Services must approve the issuance of all “AA” permits.

9.3 “A” FACULTY/STAFF RESERVED PERMIT (GREEN PERMIT)

“A” Reserved permits may only be purchased by full-time faculty and staff. Faculty and staff on a sabbatical are also eligible for these permits. The permit is purchased for the duration of the sabbatical; these customers will be moved to the bottom of the corresponding waiting list if they do not purchase a permit for the duration of their sabbatical. **“A” Reserved permits are only valid in the lot for which they are designated.** A Reserved permit holders may park in their designated lot or any "FS" or "Eagle" space. The subleasing of reserved "A" parking spaces is prohibited. Enforcement periods and parking zone privileges for "A" spaces are indicated in Appendix A.

Reserved “A” spaces and lots are enforced 7:00am to 5:30pm, Monday – Friday when the university is open. Vehicles parked in a reserved parking lot without the appropriate permit are subject to being cited, impounded, or immobilized immediately. After 5:30pm, vehicles that have been cited, impounded, or immobilized will be towed. The towing fee is issued as a separate citation. The fees can be found in Appendix C - .

9.4 “FS” FACULTY/STAFF PERMIT (BLUE PERMIT)

This permit is for faculty and staff and non-UNT employees working on campus in support of UNT operations. Enforcement periods and parking zone privileges for “FS” lots and spaces are indicated in Appendix A - .

- “FS” permits are honored in all “FS” and “Eagle” lots
- “TF”, “A”, “HD”, and specialty permits indicating “FS” spaces are honored in “FS” spaces.
- “FS” spaces located within all resident parking areas are enforced “24/7/365” and are identified by signs.

9.5 “TF” TEACHING FELLOW PERMIT (BLACK, YELLOW, OR PURPLE PERMIT)

This permit is sold by the semester to Teaching Fellows. Each department will provide a list of current Teaching Fellows to Transportation Services for verification.

- “TF” permits are honored in all “FS”, and “Eagle” spaces at any time.

9.6 “HD” HALL DIRECTOR PERMIT (LIGHT BLUE PERMIT)

This permit is sold to Hall Directors and their spouses only. These spaces are reserved 24 hours, seven days a week.

- “HD” permits are honored in all “HD”, “R” and “FS” spaces.

9.7 “HF” HONORARY RETIREE FACULTY/STAFF PERMIT (GOLD PERMIT)

This is a complimentary permit for retirees of the university who occasionally visit campus. Occasionally is defined as a maximum of five days per month.

- This permit may not be used while working or attending class.
- This permit is honored in all spaces zoned “FS”, “Eagle”, “RM” and visitor spaces across campus.
- If a UNT Retiree returns to UNT to perform compensated employment activities, the “HF” permit is invalid and an appropriate permit must be purchased.

9.8 “R” STUDENT RESIDENT PERMIT (ORANGE PERMIT)

Enforcement periods and parking zone privileges for “R” spaces are indicated in Appendix A - .

- “R” permits are honored in all spaces zoned “R” - Resident.
- Student Resident permits must be returned to Transportation Services when moving out of the residence halls. The “R” permit can be exchanged for an “Eagle” permit.
- The “R” permits are not to be used to park in any Hall Director “HD” space at any time. Vehicles parked in an HD parking space without the appropriate HD permit are subject to being impounded immediately. HD spaces are reserved at all times.

- “R” permit holders will be required to park in designated resident parking areas.
- Or, “R” permit holders may upgrade to an annual permit for the Highland Street Garage.
- “R” permit holders can choose to park in any hourly lots if they pay the additional hourly fee designated for that particular hourly lot.

9.9 “RR- RESIDENT RESERVED” STUDENT RESIDENT RESERVED PERMIT (ORANGE AND GREEN PERMIT)

Upper division students who are returning to the university after their first two long semesters who live in a residence hall will be eligible for this permit. Enforcement periods and parking zone privileges for “RR- Resident Reserved” spaces are indicated in Appendix A - .

- “RR-Resident Reserved” permits are only honored while located within the permits assigned “RR-Resident Reserved” lot.
- Student Resident Reserved permits must be returned to Transportation Services when moving out of the residence halls, or permit may be subject to cancellation without refund.
- The “RR-Resident Reserved” permits are not to be used to park in any Hall Director “HD” space at any time. Vehicles parked in an HD parking space without the appropriate HD permit are subject to being impounded immediately. HD spaces are reserved at all times.
- “RR-Resident Reserved” permit holders will be required to park in lot specified on the permit.
- Or, “RR-Resident Reserved” permit holders may upgrade to an annual permit for the Highland Street Garage.
- “RR-Resident Reserved” permit holders can choose to park in any hourly lot if they pay the additional hourly fee designated for that particular hourly lot.

9.10 “RM – REMOTE” PERMIT (PINK PERMIT)

This permit was created as a lower cost option for students, faculty, and staff. Enforcement periods and parking zone privileges for “RM” spaces are indicated in Appendix A - .

- “RM” permit holders will be required to park in “RM” designated lots.
- “RM” permit holders may park in any hourly lots if they pay the additional hourly fee designated for that particular hourly lot.

9.11 “HSG” GARAGE PERMIT (LIGHT BROWN)

The HSG permit includes a windshield sticker and an access card. The access card is used to operate the entry and exit gate equipment, and allows permit holders to park in

the Highland Street Garage on levels 2-7. Residents who purchased an HSG permit must park on Levels 4-6. This permit is not valid in any surface lot, permit lot, and pay to park lot, on-street parking area, or the Union Circle Garage.

Enforcement periods and parking zone privileges for “HSG-R” spaces are indicated in Appendix A - .

- Sharing of garage access cards (Passback) is prohibited and is considered Theft of Service in the State of Texas. If a passback action is detected the system will notify Transportation Services personnel and a passback citation will be issued. Repeated passback offenses may result in permit termination and/or revocation of parking privileges. No refund will be issued.

9.12 “EAGLE” EAGLE PERMIT (GOLD)

This permit is available to all students living off campus. Enforcement periods and parking zone privileges for “Eagle” permits are indicated in Appendix A - .

- “Eagle” permits are honored in all spaces zoned “Eagle”.
- “Eagle” permit holders may park in any hourly lots if they pay the additional hourly fee designated for that particular hourly lot.

9.13 “EAGLE FALL” PERMIT (GOLD)

This permit is available to all students living off campus who desire or need a permit for Fall semester only. Enforcement periods and parking zone privileges for “Eagle” permits are indicated in Appendix A - .

- “Eagle Fall” permits are honored in all spaces zoned “Eagle”.
- “Eagle Fall” permit holders may park in any hourly lots if they pay the additional hourly fee designated for that particular hourly lot.

9.14 “EAGLE SPRING” PERMIT (GOLD)

This permit is available to all students living off campus who desire or need a permit for Spring semester only. Enforcement periods and parking zone privileges for “Eagle” permits are indicated in Appendix A - .

- “Eagle Spring” permits are honored in all spaces zoned “Eagle”.
- “Eagle Spring” permit holders may park in any hourly lots if they pay the additional hourly fee designated for that particular hourly lot.

9.15 “EVN” EVENING PERMIT (LIME GREEN)

This permit is available to students living off campus who desire or need a permit only during evening hours after 3:30pm. The permit is only valid between the times of 3:30 PM until 7:00 AM the following morning. Valid permit holders are allowed to park in “Eagle”, “FS”, and “A – Reserved” lots.

9.16 “NHT” NIGHT PERMIT (DARK BLUE)

This permit is available only to UNT staff working on campus during overnight hours. The permit is only valid between the times of 10:00 p.m. and 10:00 a.m. the following day. Valid permit holders are allowed to park in “Eagle” and “FS” lots.

9.17 “BV” BUSINESS/VENDOR PERMIT (PURPLE PERMIT)

Business/Vendor permits may be purchased at the Transportation Services office. They are for use by companies providing the university with goods or services. Proof of eligibility is required at time of purchase and consists of:

- A letter on company letterhead affirming that the company does business with UNT, and
- The individual requesting a Vendor permit is an employee of said company.

Business/Vendor permits are honored in any space zoned “Eagle”, “FS” or “SV”. Permit holders may park in “Visitor” spaces for a maximum of two hours, or in any time zone for the posted time limit. Business/Vendor permits are only honored when the permit holder is conducting legitimate business with UNT. Personal use of a “BV” permit is prohibited.

9.18 MOTORCYCLE, MOTORBIKE, MOTOR SCOOTER PERMIT

Any motor vehicle (see Regulation 2.5) with two wheels is required to park in a space zoned “Motorcycle”. This excludes “A - Reserved” permit holders who may park in their designated space or lot. Permits must be permanently affixed on the left front fork of the vehicle or in a lockable, UNT-issued permit sleeve where it can be seen without difficulty. To purchase a lockable permit sleeve, see Appendix C - .

10.0 PARKING FEES

10.1 PERMIT PRICES

Current annual permit prices are listed in Appendix B - . Permit prices prorate beginning on October 1. Contact Transportation Services for current prices.

10.2 LATE FEES AND COLLECTION EFFORTS

10.2.1 Citation Notification

A citation issued to a vehicle is the first and primary notification of a violation.

10.2.2 Additional Notifications

A citation notification is sent electronically to an email address if one has been provided to Transportation Services. Notification is deemed to have been made at the time the electronic notice is sent to the provided e-mail address. One electronic notification will be sent prior to the expiration of the appeal window.

It is the responsibility of the individual to ensure their contact information is correct. If an e-mail address has changed, is not provided, or an individual is

otherwise not able to receive mail, notice is deemed to have been made at the time Transportation Services attempts to send the electronic notice of citations.

Transportation Services will use state and other appropriate national databases to access address information from vehicle registrations. For citations issued to a vehicle not found in our system, the citation notification(s) will be sent to the registered owner of the vehicle.

10.2.3 Late Fees

A late fee is assessed for each citation that remains unpaid after 15 calendar days from the date the citation is issued. This 15-day clock is suspended if a citation is appealed within 15 days of issuance. See Appendix C - for current fees.

10.2.4 Collection Efforts

Citations that remain unpaid after 45 days are turned over to collections. Additional fees are assessed by the collection agency.

Transportation Services will place a hold on any student's Student Account when parking fines or fees remain unpaid. Transportation Services may notify Human Resources and the employee's direct supervisor of employee fines and fees that remain unpaid in addition to initiating collection procedures when appropriate.

10.3 IMMOBILIZATION DEVICES/IMPOUND/TOWING

10.3.1 Process

A vehicle may be immobilized, impounded, or towed for any of the following reasons:

- Accumulating three or more past due citations
- Displaying a permit reported lost or stolen
- Displaying a permit which has been altered or replicated
- Parking in lots designated for special events
- Failing to have any visible identifying numbers (VIN number, License plate)
- Flagrant violation of UNT parking regulations, or
- Any other reason authorized by law.

Vehicles found on campus that have 3 or more outstanding citations will have a Failure to Comply citation issued and a warning placed on the vehicle. This warning gives the vehicle owner 48 hours to contact Transportation Services and address the outstanding citations. If the warning is ignored, the vehicle will be impounded or towed.

If the driver or owner of the vehicle arrives after the immobilization or impoundment process has begun, the process will be completed and fee applied. University Community Service Officers or Police Officers cannot accept payment to prevent or stop this process. The vehicle driver or owner must go to the Transportation Services office to resolve all outstanding debt for the vehicle to be released. Impounded vehicles are released through Transportation Services during

normal business hours and through UNT Police Communications outside of normal business hours.

10.3.2 Liability

UNT is not responsible for any damage to a vehicle during immobilization, impound, relocation, or storage.

10.3.3 Fees

A scofflaw fee and a towing fee will be added to any citation fine and charged to the permit holder or registered owner of the vehicle. Payment in full of all outstanding citation fines, scofflaw fees, and tow fees is required prior to release of the vehicle. Should the vehicle not be claimed, or the fines/fees are not paid in full, the vehicle may be disposed of in accordance with State law. See Appendix C - for current fees.

10.3.4 Restrictions

Any unauthorized tampering or removal of an immobilization device may result in criminal prosecution.

10.4 REVOCATION OF PARKING PRIVILEGES

The Senior Director of Parking and Transportation Services may revoke an individual's privilege to park on campus for any of the following reasons:

- Accumulating 10 or more citations, paid or unpaid, during an academic year,
- Accumulating three or more citations for failure to display a valid permit during an academic year,
- Committing a criminal act relating to university parking regulations,
- Any other reason authorized by law, and
- Unprofessional behavior, inappropriate or abusive language directed at Transportation Services personnel

A permit that is revoked for any of the above reasons will become void at the time of revocation, and will not be entitled to a refund.

10.5 CITATION FEES

The goal of Transportation Services is to obtain compliance with parking regulations. Parking citations with fines have been enacted to support this goal. Citations are not expunged from an individual's parking record once paid. A complete history of an individual's parking activity is maintained. For a list of parking violations and the citation fine amounts, see Appendix C - .

10.6 NON-PAYMENT OF PARKING FEE IN GATED OR GARAGE PARKING

In the event that an individual exits the parking garage without paying, they will be issued a Notice of Non-Payment citation. The fee for this citation can be found in Appendix C - . The Notice of Non-Payment citation will follow the same guidelines as parking citations; a late fee will be applied after 15 calendar days from the date of issuance. If the

individual is a student, a hold will be placed on their student account. These citations are eligible to be sent to a collection agency if left unresolved. These citations are not eligible for appeal.

10.7 TRANSFERRING FEES TO STUDENT ACCOUNTS

If a student parking citation is unpaid or not appealed after 15 days, it will be transferred to Student Financial Services to post as a charge on the student account in myUNT. Citations in the Parking system will display a status of “Transfer” with the following instructions to pay, “Citation transferred to: myUNT Student Account. Please Pay at Student Financial Services or online at my.unt.edu.

When Transportation Services transfers the charge(s) to Student Financial Services, they will remove the Parking Citation Hold from the student account since the unpaid citation will now show as an outstanding charge on the student account in myUNT.

Student Financial Services will be able to provide explanation to students regarding the amount(s) of their unpaid citations as well as the citation number and license plate number of the vehicle. If a student has specific questions about the details of their citation(s) or is requesting an appeal or administrative review of those citations, Student Financial Services will connect the student with Transportation Services via phone, email or in-person. If Transportation Services determines a need to adjust the amount of transactions which have been posted to the student account in myUNT, they will send a request to Student Financial Services to adjust the student account.

11.0 PARKING PAYMENT AND APPEALS

11.1 PAYMENT PROCEDURES

Payment options to Transportation Services are as follows:

- Payments are accepted online 24 hours a day, seven days a week by logging into the Parking Portal on the Transportation Services website, transportation.unt.edu. Online payment methods include VISA, Master Card, American Express, and Discover.
- The Transportation Services office accepts VISA, Master Card, American Express, Discover, Cash, Traveler’s Checks, or Money Orders. Personal checks will be accepted from any individual with an appropriate government ID such as a state driver’s license or military ID.
- Transportation Services is charged credit card processing fees, and may elect to recoup such monies through credit card usage fees.

Payment options to Student Financial Services for transferred citations are as follows:

- Students will be able to view and pay their parking citation charges within their myUNT account via credit/debit card or electronic check (eCheck), or at Student Financial Services via cash, personal check, or certified funds.

Payment options to Collections Services for transferred citations are as follows:

- Collections Services accepts major credit cards, checks or money orders. Payment can be made online or over the phone.

11.1.1 Returned Checks

All returned checks will be assessed a Merchant Fee of \$30 ([Section 3.506 Texas Business & Commerce Code](#)). All Hot Checks will be filed with the Denton Criminal District Attorney for collection and/or prosecution ([Denton County District Attorney - Hot Checks Section](#)).

11.2 UNPAID CITATIONS

After being issued a citation, payment must be made before the 16th calendar day from the date of issuance to avoid a late fee (see Regulation 10.2). Unpaid citations may result in:

- Immobilization or Impoundment,
- Service Indicator holds attached to student account,
- Reporting to a collection agency, and
- Revocation of parking privileges.

Transportation Services reserves the right to collect parking fines and fees from the registered owner of the vehicle, the permit holder, registered purchaser, and/or the UNT student or UNT employee operating the vehicle on campus.

11.3 PAYROLL DEDUCTION

Benefits eligible UNT employees have the option to use payroll deduction to purchase a parking permit.

- Requesting payroll deduction as a payment option authorizes the University to reduce your annual salary, divided over 9 or 12 months of pay periods.
- The designation of an employee as either a 9 or 12 month employee is dependent upon the employee's classification with UNT Human Resources. If an employee elects payroll deduction, the number of pay periods for the deduction will be determined by the employee's classification as either 9 or 12 months.
- Upon termination of employment with UNT, a permit holder on payroll deduction shall return their permit to Transportation Services. Permits not returned remain active and the permit holder is responsible for the permit fee.
- If an employee requests to exchange a permit, one deduction process will be discontinued and a new one initiated for the new permit.

11.4 PARKING CITATION APPEALS

11.4.1 Procedures

All individuals believing a parking citation was issued in error may appeal the citation. Citation appeals must be filed in writing through the Parking Portal within 15 calendar days of date the citation is issued. Appeals cannot be submitted following the 15th day after issuance.

Citation appeals will be reviewed by an Appeals Officer. An Appeals Officer is a Transportation Services staff member appointed in writing by the Senior Director of Parking and Transportation Services and given authority to review and make determinations related to parking citations. Appeal determinations will be made consistent with these regulations.

Citation appeals may result in one of the following determinations:

- Reduced, meaning that the amount of the fine is reduced. Payment of the reduced fine is still required. Citation amount will not be reduced to less than 35% of the base amount. This reduction does not include late fees.
- Warning, meaning the citation is reduced to a warning and the fine is waived.
- Voided, meaning the citation issued was determined to be invalid.
- Denied, meaning the citation is upheld and the original fine must be paid.

The Appeals Officer is the final arbiter of appeals. No further action may be taken.

11.4.2 Restrictions

The parking citation appeals process applies to UNT parking violations only. City parking and traffic citations must be cleared through the Municipal Court of the City of Denton, Texas, on or before the time and date stated on the citation. Citations resulting in vehicle impoundment may be appealed through the normal appeal process, but the impoundment fee must be paid before the vehicle is released.

11.5 WARNINGS

11.5.1 Visitors

Visitors receiving parking citations may appeal their citation using the online appeal process. While additional consideration may be afforded visitors, citations for the following violations are not waived.

- No Parking Areas
- Yellow or red curbs or lines on the street
- Tow Away Zones
- Fire Lanes
- ADA accessible spaces
- Reserved spaces, such as in “A” lots or other designated reserved spaces, or lot violations
- Paid hourly parking

To appeal a citation, a visitor may bring the citation along with a valid I.D. to Transportation Services within 15 calendar days of issuance, or may appeal their citation online through the Parking Portal found on the Transportation Services website (by creating a guest account).

11.5.2 UNT Faculty, Staff, and Students

UNT faculty, staff, and students may have one "No Valid Permit Displayed" citation per academic year reduced to a warning provided specific conditions apply. This is not to be construed as faculty, staff, and students receiving a blanket "one free warning" each year. There is no provision for a free warning if a citation is issued. The following conditions must be met in order for one "No Valid Permit Displayed" citation to be reduced to a warning:

- The individual has purchased a current permit, is parked where that permit is honored, and has no other permit displayed.
- The individual purchases a current, annual permit from the Transportation Services office within three calendar days from the date of issuance. In order for the warning to apply, the individual must purchase a permit that is honored in the lot for which the citation was written.

11.6 INTERDEPARTMENTAL TRANSFERS (IDT)

All IDT requests made for permit payment must be reviewed and approved by the department budget officer and the Senior Director, Parking and Transportation Services.

12.0 BICYCLES

12.1 PROCEDURES

Bicycles are not required to display a parking permit. Bicycles must be parked in bicycle racks only.

12.2 RESTRICTIONS

Bicycles may not be parked, stored, or left standing in any lobby, hallway, or room of any building. Riding bicycles on campus is prohibited in designated areas.

12.3 SAFETY

Bicycles are subject to all state and local motor vehicle laws pertaining to street travel. Bicycles operating on a shared-use pathway must yield right-of-way to pedestrians and operate at a speed and manner consistent with public safety.

12.4 IMPOUNDING BICYCLES

12.4.1 Improperly Stored Bicycles

Bicycles chained to handrails, trees, or any location other than designated bicycle racks may be impounded immediately. Security devices will be removed by whatever means necessary to impound the bicycle. The University will not be held liable to the owner of the security device for the cost of repair or replacement of such securing device.

12.4.2 Abandoned Bicycles

Bicycles may be identified as abandoned if they are left unused, are missing a major component such as pedals, handle bars, or chain and/or have a flat tire(s). Once

identified as abandoned, the owner has two weeks to move the bike or make repairs or the bike is subject to impoundment.

12.4.3 Disposal

Impounded bicycles will be held for 30 calendar days after impound before they are disposed of. A list of impounded bicycles will be posted on the UNT Police Department web page for a minimum of 30 days: [UNT Police Abandoned Property List](#). (See [UNT Policy 12.002](#))

12.4.4 Claiming an Impounded Bicycle

Claiming an impounded bicycle requires:

- Proof of ownership (sales receipt, serial number, or unique identifier),
- Valid picture ID,
- Signed statement of receipt from Transportation Services, and
- Payment of any citations issued against the bicycle.

Appendix A - Permit Time Table

PERMIT REQUIRED BY TIME		
SPACES/ZONES	7:00a.m. – 5:30p.m.	5:30p.m. – 7:00a.m.
<i>A – Reserved</i>	AA, A – Reserved	Any Valid UNT Permit
<i>A – Reserved Lot 1,2, 3, 18</i>	A-Reserved	Any Valid UNT Permit
<i>FS – Faculty/Staff</i>	AA, A – Reserved, FS, HD, HF, TF, or BV	Any Valid UNT Permit
<i>Eagle</i>	AA, A – Reserved, FS, HD, Eagle, TF, or BV	Any Valid UNT Permit
<i>Remote</i>	RM, AA, A-Reserved, FS	Any Valid UNT Permit
<i>R – Resident</i>	AA, R or HD	
<i>TAMS-Lot 7</i>	RR-Lot 7	
<i>HSG-R</i>	Floors 4-6 of the Highland Street Garage	
<i>RR –Resident Reserved</i>	Resident Reserved, AA	
<i>HD – Hall Director</i>	HD	
<i>Visitor</i>	AA, Visitor, BV, or HF	
<i>ADA</i>	ADA License Plate/Placard and Valid UNT Permit	
<i>Motorcycle</i>	Motorcycle Permit	
<i>Service</i>	AA, BV, or Media	
<i>ParkMobile</i>	Payment Required	
<i>Time Zone</i>	Time Limit Enforced, No Permit Required	

Appendix B - Permit Rates

PARKING PERMIT RATES		
PERMIT TYPE	PERMIT COST	VALID
<i>A – Reserved</i>	\$700.00	Annual
<i>FS – Faculty/Staff</i>	\$250.00	Annual
<i>Eagle</i>	\$275.00	Annual
<i>Eagle Fall</i>	\$150.00	Fall Semester
<i>Eagle Spring</i>	\$150.00	Spring Semester
<i>EVN- Evening</i>	\$140.00	Annual
<i>NHT - Night</i>	\$50.00	Annual
<i>R – Resident</i>	\$275.00	Annual
<i>TAMS (R-Resident Lot 7)</i>	\$400.00	Annual
<i>RR-Resident Reserved</i>	\$400.00	Annual
<i>RM -- Remote</i>	\$195.00	Annual
<i>HSG/HSG-R</i>	\$675.00	Annual
<i>HSG Fall</i>	\$375.00	Semester
<i>HSG Spring</i>	\$375.00	Semester
<i>HSG Summer</i>	\$215.00	1st Monday following Spring Commencement – 1st Monday following August Finals
<i>HSG Reserved</i>	\$1200.00	Annual
<i>HD – Hall Director</i>	\$700.00	Annual
<i>TF – Teaching Fellow</i>	\$125.00	Per Semester
<i>BV – Business/Vendor</i>	\$275.00	Annual
<i>Motorcycle</i>	\$125.00	Annual
<i>Motorcycle Special</i>	\$25.00	Annual
<i>HF – Honorary Retiree</i>	\$0.00	Annual

Appendix C - Fee Amounts

<i>VIOLATION</i>	<i>Each Instance</i>
<i>01 – Expired Meter or Time Zone</i>	<i>\$25.00</i>
<i>02 – Permit Displayed or Affixed Improperly</i>	<i>\$25.00</i>
<i>03 – No Valid UNT Permit Displayed</i>	<i>\$25.00</i>
<i>04 – Wrong Permit for Area</i>	<i>\$25.00</i>
<i>05 – Lost/Stolen Permit</i>	<i>\$100.00</i>
<i>06 – Altered Permit</i>	<i>\$250.00</i>
<i>07 – No Parking Area</i>	<i>\$25.00</i>
<i>08 – Failure to Observe Signs/Barricades</i>	<i>\$25.00</i>
<i>09A – Visitor Space – Unauthorized Parking</i>	<i>\$25.00</i>
<i>09B – Reserved Space – Unauthorized Parking</i>	<i>\$50.00</i>
<i>10 – Tow Zone – Unauthorized Parking</i>	<i>\$25.00</i>
<i>11 – Obstructing Traffic</i>	<i>\$25.00</i>
<i>12 – Improper Parking</i>	<i>\$25.00</i>
<i>13 – Unauthorized Vehicle</i>	<i>\$25.00</i>
<i>14 – Parked in ADA Space</i>	<i>\$250.00</i>
<i>15 – Blocking ADA/Special Access</i>	<i>\$250.00</i>
<i>24- Game Day Tow/Tow in Place</i>	<i>\$125.00</i>
<i>25- License Plate/Vehicle Not Recognized in Parkmobile</i>	<i>\$25.00</i>
<i>FL – Fire Lane</i>	<i>\$100.00</i>
<i>SCF – Scofflaw</i>	<i>\$100.00</i>

OTHER FEE AMOUNTS		
FEE	FEE AMOUNT	
<i>Citation Late Fee</i>	\$10.00	
<i>Vehicle Tow Fee</i>	\$100.00	
<i>Damage/Theft of Impound Boot</i>	\$500.00	
<i>Damage/Removal of Impound Lock</i>	\$100.00	
<i>Tampering with Impound Boot</i>	\$125.00	
<i>Vehicle Impound</i>	\$100.00	
<i>Vehicle Storage Fee, per day</i>	\$15.00	
<i>Permit Replacement Fee</i>	\$25.00	
<i>Permit Replacement Fee (Damaged Permits)</i>	\$10.00	
<i>Permit Replacement Fee (Stolen Permits)</i>	\$10.00	
<i>Garage Ticket/Non-payment</i>	\$16.00	
<i>Garage Passback Fee, per violation</i>	\$25.00	
<i>Damage to Garage Equipment</i>	\$250.00	
<i>Lockable Permit Sleeve</i>	\$35.00	
<i>Returned Check Fee</i>	\$30.00	
<i>Garage Theft of Service</i>	\$100.00	
<i>Temporary Permit (With Current Permit, 1 per year free)</i>	\$2.00	

Appendix D - Hourly Parking Rates

HOURLY PARKING RATES		
AREA	COST	PAYMENT ACCEPTED VIA
<i>ParkMobile</i>	\$2.25 First hour; \$0.45 Each Additional 12 Minutes; \$0.35 Transaction Fee; Max \$18.00 per day	Smartphone App, Toll-Free Number, Prepaid Code
<i>Highland Street Garage</i>	\$2.00 per hour; Max \$16.00 per day	Pull Ticket at Entry and Pay at Exit; Credit Card at Pay Stations. Cash at Booth